

**Job Title:** Director Flight Operations, Air Serv Limited (ASL)

**Location:** Entebbe, Uganda.

**Responsible for:** Fulfillment of all duties stipulated by ASL's UCAA AOC and ASL's Operations Manual.

**Reports to:** General Manager Operations.

**Relates to:** Safety Manager, Quality Assurance Manager, Director of Maintenance, Chief Pilot, Civil Aviation Authority, and Accountable Manager.

**Qualifications:**

The Director of Operations (DO) shall be a qualified company pilot, with extensive experience in the field. Will be the senior executive authorized to exercise operational control. Must be knowledgeable of all company manuals dealing with aircraft operations, security. Required to know the Operations Manual, CAA Regulations, SOPs and other information pertinent to their duties. While they may delegate some of the following functions to other personnel as appropriate, the DO retains ultimate responsibility.

**Specific Duties:**

1. Formulate plans and policies for Flight Operations.
2. Assures that all in Flight Operations follow company flight operations policies
3. Ensures compliance with safety and technical standards.
4. Coordinates all Flight Operation aspects efficiently.
5. Through the Chief Pilot, direct all training activities for flight crew members in accordance with operations policies.
6. Ensure that crew standards are observed and maintained.
7. Coordinate interviews, evaluations and placement of flight related field staff as well as recommend recruitment needs.
8. Directs the company's day to day flight operations.
9. Senior executive authorized to exercise operational control of all aircraft in the ASL fleet.
10. Other duties as occasions warrant and as assigned

## Candidate Profile

- Expertise and Experience:
  - 4 years management experience
  - 3 years PIC in a commercial air transport operation
  - Licensed ATP
  - Qualified pilot per regulating Authority and Company Operations Manual requirements
  - Knowledgeable in CAA and other applicable regulations
- Solid computer proficiency (Microsoft Office Suite & Dropbox).
- Written and verbal communications skills in English. French and Kiswahili, an additional asset.
- Outgoing, personable, PR-oriented, able to represent the company's interests well with clients and regulators.
- Self-driven and motivated, problem solver.
- Demonstrated team player.

### Other Particulars

- Compensation negotiable based upon experience and skills. (Workman's compensation, and medical insurance included.)
- Based in Entebbe, Uganda with expected field visits to bases of aircraft deployment. (Currently throughout Africa.)
- Initial two year, renewable contract.
- Submit cover letter and CV to Human Resource at [hr@airserv.co.ug](mailto:hr@airserv.co.ug) by May 16<sup>th</sup> 2018.
- Only short listed candidates will be contacted.